

SPRINGFIELD CATHOLIC SCHOOLS
SPRINGFIELD, MISSOURI
Springfield Catholic High School - Room #301

SCHOOL BOARD MEETING MINUTES
Thursday, March 13th, 2025

Present: Kent Lammers, Jane Fairchild, Ryan O'Reilly, Jeanne Skahan, Paige Duda, Margaret Calliotte, Cheryl Bond, Becky Conroy, JoAnne Bailes, Ashley Harris, Lindsay Wright, Brian Pyck, Fr. Tom Kiefer, and Sr. Cecilia Ann, Boyd Crockett

Absent: Fr. Patrick Nwokoye, Fr. Lewis Hejna, Larry O'Reilly

Guest: SCS Director of Food Services – Kelsey McLemore and Mike Strange, parent of a student came to express concern about a situation involving his child.

OPENING PRAYER 6:09 p.m. Fr. Tom Kiefer opened the meeting with a prayer.

REVIEW OF CONSENT ITEMS

The February Minutes and Consent Agenda and items were reviewed prior to the meeting. Kent Lammers asked for a motion to approve the consent items and minutes. This motion was made by Ryan O'Reilly and seconded by Fr. Keifer. The motion was approved.

GUEST PRESENTATION

Kelsey McLemore is the Springfield Catholic Schools Director of Food Services. She shared about the successes of the food services program over the past year and how she worked with individuals schools in terms of menu and portion size to increase number of lunches sold. Other updates include:

- The success of the high school program, mentioning a 50% participation rate in a la carte meals.
- St. Agnes has seen significant growth, with a 47% participation rate in February compared to 42% in October.
- Both St. Agnes and Ann Seton have seen significant increases in meal sales, with positive financial results.
- Success in catering services, health inspections, and hard work from the whole team.
- In February, the financials report that we are in the black!

REPORTS

Financial Statements: Margaret Calliotte presented the February reports, detailing cash equivalents and accounts receivable. She explained that there is a different format for the income statement. She shared the enrollment report that shows we are overall down 3 net students. As far as next year's enrollment, we are down 76, but we have also never had this early enrollment before. We expect to see PreK and Kindergarten students enroll soon to up these numbers.

Director of Schools: Sr. Cecilia Ann shared about that we are still in process of hiring various positions including the Springfield Catholic High School principal and St. Elizabeth Ann Seton principal. Teacher contracts are coming in so we will have a better idea of what other positions may still be open. In the coming weeks we will be advertising for Margaret Calliotte's position, Director of Finance. On March 11th, the Endowment Committee met to review the SCS Scholarship requests and we had 126 applicants. Most needs were able to be served. On March 18-20, 2025, the Diocesan Administrators' Retreat will be in Van Buren. In April the Central Office will provide a luncheon for our employees at each school. April 2, 2025, has been confirmed as our 5th Grade Retreat/Activity Day for all the 5th Grade classes on the west side of the Diocese.

Director of Development: Becky Conroy shared about:

- The Alumni Association will again host the March bracket challenge fundraiser.
- Celebration for Sr. Cecilia Ann's service on May 14th.
- Laura's efforts in recruitment include outreach to daycares and top employers in town.

- The development office is focused on Emerald Evening on March 29th, with significant progress made in planning and securing sponsorships and the \$150,000 match for The Shepherds' Fund.

OLD BUSINESS:

- **Bryan Pyck Lighting and Press Box Updates:** For the lighting project, there is a need to push the start date to July or August to avoid conflicts with summer activities. The electricity install for the press box comes in at an estimated cost (\$2,500) less than previously thought due to utilizing resources within our system.

NEW BUSINESS – Principals give an update on Faculty/Staff for the 2025-2026 school year:

- Immaculate Conception – 2 teachers retiring, so 4 open positions. Some shifts will happen but there are 2 candidates lined up to apply.
- St. Elizabeth Ann Seton-not much movement, may have one opening
- St. Agnes – possibly one opening
- Springfield Catholic High School – one opening

CLOSING PRAYER: Sr. Cecilia Ann closed the meeting with a prayer at 7:18 p.m.

The meeting ended at 7:18 p.m.